

2018-19 PAYMENT OPTIONS

**Full payment or payment arrangement is due
September 1, 2018**

Late payments are subject to 5% late fee
A \$30.00 charge will apply to NSF payments.

PAYMENT OPTION 1 – FULL PAYMENT EARLY DISCOUNT

Full tuition payments dated and received **on or before July 31, 2018** receive an early payment discount of \$75 dollars per full tuition student. Please deduct \$75 dollars per student from your invoice total. (DOES NOT APPLY TO BURSARY STUDENTS)

July 31, 2018 (or before) Invoice total - \$75 x # of students

PAYMENT OPTION 2 - TWO PAYMENTS (Cheque):

Tuition may be paid in TWO equal payments. A \$40.00 administration fee is applicable and must be applied to the September payment.

Please forward two posted dated cheques as follows:

September 1, 2018: Invoice total ÷ 2 + \$40
February 1, 2019: Invoice total ÷ 2

PAYMENT OPTION 3 - TEN MONTHLY PAYMENTS (Electronic funds or Cheque)

Tuition may be paid in TEN equal payments. A \$60.00 administration fee is applicable and must be applied to September payment.

September 1, 2018: Invoice total ÷ 10 + \$60
Oct 1, 2018 to June 1, 2019: Invoice total ÷ 10

To pay by electronic payment, please download the Authorization Form from the website, complete the form and submit it to the school **with a voided cheque**. Payments are taken on the first Friday of the month. A new form and voided cheque is required every year you choose to use electronic payment.

Please mail cheques/electronic funds forms to:

St Charles Catholic School
331 St Charles St
Winnipeg, MB R3K 1T6

The mail will be checked daily

Questions/concerns please email finance@stccs.ca